

Eagle Scout Project Approval Checklist

(To be used by Eagle Review Board Members)

Scout's Name: _____ Phone: _____ Unit # _____

Reviewed by: _____

Date of Review: ____/____/____

Date Project Approved: ____/____/____

Preliminary: These MUST be completed prior to beginning the Project Review:

- í Scout Dressed in Troop appropriate Class A Uniform and Merit Badge Sash
- í Using Eagle Scout Project Workbook or Expandable Workbook in word processor

Project Description:

- í Complete description of the project with name of benefiting organization and representative
- í Does the group to benefit qualify? Who will indirectly benefit?
- í Complete description of benefit provided to the group identified
- í In any way is this a common maintenance project or fundraiser?
- í Is the Project of enough magnitude and time spent for the Scout to clearly demonstrate leadership skills? *(not too small to evaluate leadership nor too big for the Scout to accomplish)*

Planning Detail:

- í Signature of representative from organization to benefit *(Workbook)*
- í Signature of Scoutmaster or Unit Eagle Coordinator *(Workbook)*
- í Signature of Unit Committee representative *(Workbook)*
- í Complete description of the present conditions? *(pictures, maps, drawings, or sketches as appropriate)*
- í Methods used to complete the project:
 - í How will the project work be organized?
 - í How will the Scout demonstrate leadership?
- í Materials required for the project:
 - í Complete list of necessary materials *(breakdown of the materials and amount of each needed; show calculations for items requiring large volumes of bulk materials such as sand, gravel, mulch, etc.)*
 - í Where will the Scout secure the materials? *(retail outlets, organizations, benefiting group, etc.)*
 - í How much will the materials cost? *(price all items and calculate totals for each item including value of any donated items or services, as well as total for project)*
 - í How will funding to pay for the materials be secured? *(Fundraiser, donations, benefiting group, etc.)*
- í Resources required for the project:
 - í Complete list of all the resources necessary *(tools, electricity, transportation, etc.)*
 - í Where will the Scout secure the resources? *(provided by self, friends, schoolmates, family)*
- í Time schedule:
 - í Has the Scout set time/work schedule for working on the project, and are these schedules realistic?
 - í What are the contingency plans in case of delays? *(Inclement weather, missing materials, etc.)*
- í Safety considerations:
 - í Hazards involving the worksite, materials, tools, and weather *(including sun/rain protection, power tools)*
 - í Availability of first aid supplies and access to emergency services *(first aid kit, telephone)*
 - í Who will provide water and food? *(Will workers who neglect to bring water have access to it?)*
 - í Are restroom and/or wash facilities available? *(If not, do they need to be?)*
 - í Will two-deep adult leadership be present at all times?

In General:

- í Does the Scout know the project and what needs to be done to execute it?
- í Can the Project, as it is written, be passed along to another Scout to execute?

Actions of the District Review Team:

í Approval Granted

í Approval Granted with these helpful hints indicated below

í Approval NOT Granted

Signed on behalf of District:

(If the project is not approved, ensure that the Scout has a complete understanding of what he needs to add or change. Please indicate recommendations on this form and make sure that the Scout has a copy of recommendations.)