

ACTIVITY BUDGET SHEET

Date of Activity: _____

Location: _____

Prepared By: _____

Approved By: _____

Account Titles	Projected Income	Actual Income
Fees:		
____ Youth @ \$ _____	_____	_____
____ Adults @ \$ _____	_____	_____
____ Staff @ \$ _____	_____	_____
Other:		
_____ @ \$ _____	_____	_____
Total Income	_____	_____

Account Titles	Projected Expenses	Actual Expenses
Program Supplies	_____	_____
Food & Commissary Supplies	_____	_____
Office Supplies	_____	_____
Postage	_____	_____
Site Rental	_____	_____
In-house Printing	_____	_____
Adult Recognition	_____	_____
Youth Recognition	_____	_____
Insurance	_____	_____
Council Services	_____	_____
Total Expenses	_____	_____

Revenue Over Expenses _____

Date Account was Closed: _____

By: _____